



**APPLICATION BY DEVELOPER FOR SYABAS
TO TAKE OVER EXTERNAL WATER SUPPLY SYSTEM**
(to be filled in by Developer and Consultant)

To : Head of District, SYABAS District

Development : _____

File No : _____

Date : _____

APPLICATION FOR SYABAS TO TAKE OVER SYSTEM

We,, the developer for the above development has completed the water supply system as approved by SYABAS. Enclosed please find the following documents which have been filled in :-

- 1) 4 bound copies of the following :-
 - a) KA I/1, KA 1/2 form (whichever is appropriate) as shown in attachment A
 - b) As built plan as per format and specification stated in operating procedure of SYABAS Mapping Department as shown in attachment B
 - c) Originally approved plan
 - d) Material Invoice for pipes and fittings
 - e) Final Joint Inspection Report (FORM EPS 11 / EPS 12)
 - f) Bank Guarantee against defects submitted to SYABAS (valid for months from date of taking over)
 - g) Pressure and leakage test reports (FORM EPS 8 / EPS 9)
 - h) FORM 12A/12B on letter of submission to land office (if applicable) as shown in attachment C
 - i) Supporting letter from mechanical/electrical
 - j) Attached copies of receipt of 40% SKP and 60% SKP payment
 - k) Clearance letter from SYABAS Asset Department (if land matter is involved)
- 2) Additional unbound copies of the following :-
 - a) As-built plan in CD format (2 sets)
 - b) Additional as built plans (4 sets)
 - c) Operation/maintenance manual for Zone Meter (2 sets)
 - d) Operation Manual for M & E & Telemetry (2 sets)
 - e) As-built plan M&E and Telemetry (2 sets)

We hereby apply for the Letter of Taking Over to be issued to us. We confirm that water supply systems are constructed according to approved drawings, specification and used approved fittings /products by SYABAS. We take full responsibility on design and supervision of the works, and undertake to rectify any defectives works within specified period by SYABAS. If any defective work involve the water supply to consumers, the developer must rectify the defective work within 24 hours. Failing which SYABAS reserves the right to repair the defective work and any cost incurred will be charged to developer by deducting the amount from the bank guarantee. We note that Individual meters will only be issued after confirming the internal plumbing system is completed

Thank you.

Applied by	:	_____	Applied by	:	_____
Consultant Signature	:	_____	Developer Signature	:	_____
Name	:	_____	Name	:	_____
Designation	:	_____	Designation	:	_____
Date	:	_____	Date	:	_____